

Chevy Chase Village Board of Managers' Meeting

January 12, 2015

Note: These minutes reflect the Board's actions only, and do not include remarks made by members of the Board of Managers, Legal Counsel, Village Staff or others in attendance.

BOARD OF MANAGERS

Michael L. Denger, Chair	Present
Patricia S. Baptiste, Vice Chair	Present
Richard M. Ruda, Secretary	Absent
David L. Winstead, Assistant Secretary	Present
Gary Crockett, Treasurer	Present
Robert C. Goodwin, Jr., Assistant Treasurer	Present
Elissa A. Leonard, Board Member	Present

STAFF

Shana R. Davis-Cook, Village Manager	Present
John Fitzgerald, Chief of Police	Present
Michael Younes, Director of Municipal Operations	Present
Demetri Protos, Finance Director	Present
Ellen Sands, Permitting and Code Enforcement Coordinator	Present
Melissa Wiak, Community Liaison/Administrative Assistant	Present

COUNSEL

Suellen M. Ferguson, Village Counsel	Present
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Mr. Michael Denger, Chair of the Chevy Chase Village Board of Managers, called the meeting to order at 7:33 p.m.

Approval of Minutes from the Board's Regular Meeting held December 8, 2014

Minutes of the Board's regular meeting held on December 8, 2014 were circulated to the Board prior to the meeting.

Ms. Leonard moved to approve the minutes of the Board of Managers' regular monthly meeting held on December 8, 2014, as drafted. Mr. Crockett seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Winstead, Mr. Crockett, Mr. Goodwin and Ms. Leonard voted in favor of the motion. The motion passed.

Consent Agenda—Tree Ordinance Board Consent Agreement:

**A-2168 (Tree Removal Appeal): Ms. Bernice P. & Mr. James M. Todaro,
104 Newlands Street**

Remove one twenty-two (22)-inch diameter Silver Maple and one twenty-two (22)-inch diameter White Pine tree located in the center of the Property.

There were no requests for this matter to be removed from the Consent Agenda. The Consent agenda was deemed approved.

Treasurer's Report

The Treasurer's Report was distributed prior to the meeting. Mr. Crockett briefed the Board on the financial outlook for FY2015 and FY2016. Discussion followed.

The Board agreed to hold its FY2016 Budget Work Session on Monday, February 23, 2015 at 7:30 p.m. No additional action was taken by the Board.

Police Report

The Police Report was distributed prior to the meeting. Discussion followed. No action was taken by the Board.

Committee Matters

Western Grove Park Committee Report

Ms. Meredith Wellington, Chair of the Western Grove Park Committee briefed the Board on the status of Western Grove Park. Discussion followed. The Board requested staff provide a report at the February regular meeting on the estimated costs for implementing and operating a security camera system within the Park.

Old Business & Status Report

Ms. Baptiste provided an update on the Westbard Sector Plan and Bethesda Downtown Plan and the Zoning for Bethesda Fire House Property. No action was taken by the Board.

New Business

Resolution No. 01-01-15: An Ordinance to amend Chapter 3, "Personnel Code", Sec. 3-9, "Compensation" to include approved leave as actual hours worked for the calculation of overtime.

Ms. Leonard moved to approve Resolution No. 01-01-15, as drafted. Mr. Crockett seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Winstead, Mr. Crockett, Mr. Goodwin and Ms. Leonard voted in favor of the motion. The motion passed.

Proposal for Robert Elliott Memorial Garden in Oliver Street Park

Mr. Denger proposed to honor former Tree Committee Chair, Robert Elliott, by creating a memorial garden at the west end of the Oliver Street Park where a Willow Oak tree and dedication plaque were placed in Mr. Elliott's honor back in 2012. The memorial garden would serve to honor Mr. Elliott's many years of service to the Village and the preservation and expansion of the Village's tree canopy. Mr. Denger proposed that a committee, consisting of Bob Elliott's widow and Parks and Greenspaces Committee Co-Chair Ms. Judy Elliott (West Irving

Street), Tree Committee Chair Mr. Sam Lawrence (East Lenox Street) and Parks and Greenspaces Committee Co-Chair Mr. Susan Kilborn (Oliver Street), working with Village Director of Municipal Operations Mr. Michael Younes, Village Arborist Dr. Tolbert Feather and landscape architect Ms. Lila Fendrick of Lila Fendrick Landscape Architecture, develop a plan for the memorial garden for Board review.

Ms. Baptiste moved to approve hiring landscape architect Lila Fendrick Landscape Architecture to design a plan for a memorial garden in memory of Robert Elliott, former Chair of the Tree Committee. Mr. Crockett seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Winstead, Mr. Crockett, Mr. Goodwin and Ms. Leonard voted in favor of the motion. The motion passed.

Manager's Report

The Manager's Report was circulated prior to the meeting. No action was taken by the Board.

Adjournment

Mr. Crockett moved to adjourn the meeting. Mr. Winstead seconded the motion. Mr. Denger, Ms. Baptiste, Mr. Winstead, Mr. Crockett, Mr. Goodwin and Ms. Leonard voted in favor of the motion. The motion passed. The meeting adjourned at 8:18 p.m.

Secretary, Chevy Chase Village Board of Managers

Final.